

EVANGEL UNIVERSITY RENTAL HOUSING APPLICATION

Semester Needed: FA SP SU
(Year) (Year) (Year)

APPLICATION DATE _____

Preferred Date of Occupancy: _____ Anticipated Termination Date: _____

Applicant

Name: _____ SSN: _____
(Last) (First) (Mi.)

Current Undergraduate Student: Yes No If yes, **graduation date:** _____ If engaged, **wedding date:** _____

EU Faculty/Staff Current Graduate Student Other _____
(Specify)

Cell Phone Number: _____ Contact Email: _____

Evangel Student ID Number: _____ Campus Room or PO Box Number (if applicable): _____

Current Address: _____
(Street or PO Box) (City) (State) (Zip Code)

Additional Tenants

Name: _____ SSN: _____
(Last) (First) (Middle)

Cell Phone Number: _____ Contact Email: _____

Current Undergraduate Student Spouse Fiancée EU Faculty/Staff Current Graduate Student

Current Address: _____
(Street or PO Box) (City) (State) (Zip Code)

Name: _____ SSN: _____
(Last) (First) (Middle)

Cell Phone Number: _____ Contact Email: _____

Current Undergraduate Student Spouse Fiancée EU Faculty/Staff Current Graduate Student

Current Address: _____
(Street or PO Box) (City) (State) (Zip Code)

Children

Name: _____ Age _____

Name: _____ Age _____

Name: _____ Age _____

(Continued on Reverse)

Indicate your preferences by numbering the boxes below in order of priority:

Perkin Apartment – 1 Bedroom – \$365 RENT + \$300 DEPOSIT

[Rent includes: utilities, trash, and campus internet, cable & phone extension]

Evangel Court Duplex – 2 Bedroom – \$420 RENT + \$375 DEPOSIT [Rent includes: trash]

Single Family House (check preference) \$390 - \$600 RENT based on bedrooms and square footage

1 Bedroom – \$300 DEPOSIT

2 Bedrooms – \$375 DEPOSIT

3 Bedrooms – \$400 DEPOSIT

Two or more non-related occupants are required to pay individual deposits of \$200 each instead of the deposit amount indicated above. If tenants later vacate and leave only one tenant, he/she will be required to pay the remainder of the minimum required deposit for that unit, listed above.

- NO PETS ALLOWED; Only fish limited to a small aquarium
- Occupancy will be limited to one unrelated tenant per bedroom.
- **Priority will be given to full-time, undergrad, Evangel students** (enrolled in at least 12 credit hours), who have been approved by the Housing Office to live off campus.
- The billing office will be contacted to verify payment history for current students. Poor payment history will require student pay their full semester rental bill during financial registration or will be denied.
- Rent charges are billed to the student account. All tenants will be responsible to pay their portion of the rent. However, **each tenant will be responsible for the full rent amount**, should the other tenant vacate.
- All tenants shall be listed and must sign the rental agreement and be approved by the Housing Office prior to occupancy (including moving any belongings into the unit). **If the primary tenant vacates, all other tenants must vacate at the same time.**
- Evangel student rental agreements will automatically renew until the student graduates, falls below full time, or leaves Evangel, provided there are no behavioral or financial issues. Maximum rental period: 4 years
- **Housing for faculty and staff is meant to be temporary and will be limited to one year**, renewable only if there are no Evangel students requesting rental housing.
- Priority will be given to the first applicant on the waiting list who requires the number of bedrooms in the available unit as per the stipulations on the number of occupants per bedroom. For example, two unrelated males or two unrelated females would not be given a three- bedroom unit unless there were no other applicants in need of a three-bedroom.
- Also available from the Housing Office is a list of area rentals that have been posted with us.
- **The deposit must be paid in full and utilities must be transferred before keys will be issued.** The deposit may be transferred from your student account only if you have an existing credit balance.
- Students who are engaged may not take possession of a rental property or move in any of their belongings until after the wedding. **This is non-negotiable.**
- The Housing Office will perform a check-in inspection with Tenant(s) before any of their belongings are moved into the unit and the same form will be used for the check-out inspection after Tenant(s) has completely vacated. A comparison will be made to determine the amount to be refunded from the security/cleaning deposit.

My signature below indicates that I understand and will abide by the policies and procedures described in this document. I give permission for Evangel to run a credit and background check. (Each applicant must sign for credit check.)

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date _____

Submit in person to the Housing Office in Riggs Hall 302B
Fax to the Housing Office at 417-865-9599
Email to the Rental Property Manager at wilemanc@evangel.edu