

# Setting up Email on your iDevice

Setting up your email on your iDevice is quick and easy. Follow the steps outlined below or use the following information to take to your service provider and have them add your email account to your device.

Username: *Your email address*

Server Name: outlook.office365.com

1. Choose Settings from your programs.
2. Select Mail, Contacts, Calendars.
3. Click Add Account.
4. Choose Exchange.
5. Enter your Evangel email address and password. You may also type a description for this email account. Click Next.
6. Choose which features to include on your device. Click Save.

